

To: Morin, Jeff[Morin.Jeff@epa.gov]
Cc: Hart, Daniel[Hart.Daniel@epa.gov]
From: Nelson, Patti
Sent: Tue 8/11/2015 8:20:01 PM
Subject: RE: CCP Order

I am out after today, back on Monday and not out again for a couple of months.

From: Morin, Jeff
Sent: Tuesday, August 11, 2015 1:04 PM
To: Nelson, Patti
Cc: Hart, Daniel
Subject: RE: CCP Order

Hi Patti, are you available all this week, or out part?

Jeff Morin
Office of Web Communications
US Environmental Protection Agency
w 202-564-6553

From: Nelson, Patti
Sent: Tuesday, August 11, 2015 2:55 PM
To: Morin, Jeff
Cc: Hart, Daniel
Subject: RE: CCP Order

Thank you Jeff!

Patti Nelson, US EPA

Region 10

Web Administrator

(206) 553-0775

Region 9

Webmaster (detail)

(415) 972-3656

OneEPA Web or Archive by Sept. 2015

From: Morin, Jeff
Sent: Tuesday, August 11, 2015 10:45 AM
To: Nelson, Patti
Cc: Hart, Daniel
Subject: FW: CCP Order
Importance: High

hi Patti, I understand you might be available to help with Gold King Mine site stuff.

Below is FYI on the Web approval process. Jennifer Colaizzi is a press officer here at HQ.

This is just to + you in.

Jeff Morin
Office of Web Communications
US Environmental Protection Agency
w 202-564-6553

From: Smith, Roxanne
Sent: Tuesday, August 11, 2015 1:41 PM
To: Purchia, Liz; Hull, George; Harrison, Melissa; StClair, Christie; Daguillard, Robert; Colaizzi, Jennifer C.; Allen, Laura; Lee, Monica; Davis, Jay; Hart, Daniel; Orquina, Jessica; Dibble, Christine; Morin, Jeff; Davis, Tim; Smith, Paula
Cc: Reynolds, Thomas; Gray, David; Zito, Kelly
Subject: CCP Order
Importance: High

Hi Everyone:

I thought it would be useful to send around the crisis communications plan order so everyone can see the structure. While the plan hasn't been formally activated, this is the order that we follow in events such as this spill. We also agreed to this on the 9 am MT/11 am ET call today. Remember, we are in a different situation so the normal approval chains do not apply here. The EOC has been stood up so regular processes are moot and this order is what we follow.

In summary, this is how we are handling approvals. Any posts to the web or social media will be sent to Jennifer Colaizzi, Melissa Harrison and Christie St. Clair. Jennifer will ensure that any posts are reviewed by OGC, Liz, and anyone else in the EOC who needs to review. Melissa and Christie will ensure that any posts are reviewed by David Ostrander, the area commander. Melissa/Christie/Liz/OGC/anyone else in the EOC will let Jennifer know of any edits. Jennifer will then tell the appropriate contacts what changes need to be made or to post. **Nothing will be posted unless Jennifer gives us the signal to post.**

It is very important to follow this structure and not to deviate from it – it will help us. Please share with anyone left off. Thanks.

Roxanne Smith

Principal Deputy Associate Administrator

Office of Public Affairs

U.S. Environmental Protection Agency

202-564-4455

smith.roxanne@epa.gov